

Administation Celebic

ACTIVE · EIU · 8045 Zürich · ZH

BASIC INFORMATION

UID	CHE-152.468.552
Address	Hegianwandweg 27 8045 Zürich
Legal form	EIU

PURPOSE

Verantwortlich für die Organisation des Büroalltags, Terminmanagement, E-Mail-Korrespondenz, Dokumentenverwaltung sowie Betreuung von Praktikanten. Sicherstellung eines reibungslosen Ablaufs von internen Prozessen und Kommunikation mit Kunden und Partnern.

REGISTERED PERSONS (1)

Celebic Sabaheta

Inhaberin · Einzelunterschrift · in Zürich · from Zürich

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